

Item 4.1 Minutes

Edinburgh Integration Joint Board

9:30 am, Friday 13 October 2017

City Chambers, Edinburgh

Present:

Board Members:

Councillor Ricky Henderson (Chair), Carolyn Hirst (Vice Chair), Shulah Allan, Michael Ash, Colin Beck, Carl Bickler, Sandra Blake, Andrew Coull, Christine Farquhar, Kirsten Hey, Councillor Derek Howie, Councillor Melanie Main, Ian McKay, Michelle Miller, Moira Pringle, Ella Simpson, Councillor Alasdair Rankin, Councillor Susan Webber, Richard Williams and Pat Wynne.

Officers: Colin Briggs, Wendy Dale, Ann Duff, Jamie Macrae, Allan McCartney and Julie Tickle.

1. Appointment of Chief Officer, Edinburgh Integration Joint Board and Director, Edinburgh Health and Social Care Partnership

An outline of the recommended approach for the recruitment of a permanent Chief Officer of the Joint Board and Director of the Edinburgh Health and Social Care Partnership was provided. The update also highlighted the need to recruit to the new Head of Operations and Head of Strategic Planning roles, which would be addressed more fully in a subsequent report to the Joint Board.

Decision

- 1) To note that it was critical to move ahead with the recruitment for the permanent candidate for the post of Chief Officer, Edinburgh Integration Joint Board/Director, Edinburgh Health and Social Care Partnership.
- 2) To approve the engagement of FWB Park Brown, the procured contracted supplier for recruitment searches for Head of Service and Director level roles.
- 3) To approve the recruitment panel as detailed in the report, subject to any necessary approvals from the Council or NHS Lothian.
- 4) To note that an assessment centre approach would be used for the recruitment of the Chief Officer/Director role and details of this (including design and cost) would be presented to Andrew Kerr, Chief Executive, City of Edinburgh Council, and Tim Davison, Chief Executive, NHS Lothian, in

consultation with the Chair and Vice Chair of the Joint Board for their consideration and approval in October 2017.

- 5) To note that recruitment would take place for the new posts of Head of Operations and Head of Strategic Planning. Work was underway to finalise and evaluate both role profiles, and it was envisaged that this would be completed after the NHS Lothian evaluation panel on 23 October 2017.
- 6) To note the intention to recruit for all three roles at the same time. If the opportunity arose to appoint to the Head of Service roles before the Chief Officer/Director was selected, the Joint Board would be asked to confirm the arrangements.

(References – minute of the Integration Joint Board 11 August 2017 (item 1) and 22 September 2017 (item 4); report by the Head of Human Resources, City of Edinburgh Council, and Interim Director of Human Resources and Organisational Development, NHS Lothian, submitted)